

Opportunity to Join the University of Cape Town

Division of Haematology Department of Clinical Laboratory Sciences Faculty of Health Sciences

Research Nurse: Clinical Trial (12-month contract)

We invite applications for this one-year contract post within the Division of Haematology, Faculty of Health Sciences, for appointment as soon as possible.

This is a full-time post, therefore the successful incumbent will be expected to work **37.5 hours per week**.

Requirements:

- Nursing Diploma (registered with the Nursing Council of South Africa)
- Clinical trial experience will be advantageous
- Excellent communication and interpersonal skills
- Ability to work methodically and efficiently
- Computer literacy (MS Word, Excel, and the Internet)
- Ability to work independently.

Responsibilities:

- Coordinating all activities involved with a clinical trial
- Preparation for laboratory specimen collection
- Collecting specimens and results of tests and procedures
- Entering patient information onto databases or spreadsheets as part of the quality assurance of the various treatment programmes
- Liaising with doctors and clinical research assistants of pharmaceutical companies
- Collecting and entering data in clinical trial documents
- Filing of documents
- Updating and maintaining records of clinical trials
- Organising and attending meetings with investigators
- Meeting with various clinical research assistants regularly
- Implementing procedures
- Answering data queries
- Updating and maintaining records of local departmental and international Registries.

The annual cost of employment is negotiable between **R126 488 – R235 811**, depending on experience and qualifications.

Application process:

To apply, please send the completed [UCT Application form](#) and all other relevant documentation as indicated on the form, with the subject line "Research Nurse: Clinical Trial Research" to Ms Coleen Fredericks, Division of Haematology, 6th Floor, Chris Barnard Building, UCT Faculty of Health Sciences, Anzio Road, Observatory, 7925.

E-mail: Coleen.Fredericks@uct.ac.za

Telephone: +27 21 404 3073

Website: www.health.uct.ac.za

The application form can be downloaded at <http://web.uct.ac.za/depts/sapweb/forms/hr201.doc>

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted.