Global Health Data Science Hub – working group meeting notes

7 February 2023

1   Hub working group Terms of Reference (ToR)

A draft of the Hub working group ToRs was shared with the group in advance of the meeting and the group ran through these by section in the meeting. The group made the following comments in relation to the objectives of the Hub:

- It is important to be able to amend and add to the objectives of the Hub as it evolves
- It is important to capture capacity development in the objectives which is a key outcome both at the individual and institutional levels
- It is important to recognise that adhering to FAIR principles can be challenging in some settings. We should acknowledge that working towards FAIR principles will be a progression (Findable, Accessible, Interoperable, Reusable)
- We should recognise CARE principles also (Collective Benefit, Authority to control, Responsibility, Ethics)
- Mentorship should be reflected in the objectives.

Other points made were:

- It would be helpful to consider the timescales for agreed priority deliverables and to understand how we will measure impact.
- Planning for the remainder of 2023 and consideration of priorities will begin in March.
- HDR Global team outlined plans to develop an impact framework which will take account of both quantitative (Hub metrics such as numbers of registrations, page views, webinar and event attendees etc) and qualitative measures (feedback via questionnaires or informal 'coffee mornings etc).

Decisions:

- The group agreed that chairing responsibility for the meetings should move across to the working group members (as members of the data science community of practice) from March on a rotating basis, with HDR Global providing full secretariat support to minimise any additional workload for the chair(s).
- Meetings will move to Zoom with google docs used for shared documents
- Standing agenda items will be covered each month with additional items added as and when required.

2   Hub Content and Curation Log

The new content and curation log was shared with the group. The log received very positive feedback as a format in which to record ideas for the Hub and for us to track the status of work items.

Comments/question were:

- Will we differentiate between peer-reviewed content and non-peer reviewed content?
- There is an 'articles' function on the Hub which we can use to reference peer reviewed articles, their authors, meta data etc.
- How will we maintain contact with those registering on the Hub and nurture their interest?

- A newsletter could be an option to highlight new content or events, and that when we are ready to do so, we can signpost to data clinics to draw researchers in.
- The TGHN idea of informal 'coffee mornings' could draw the community in and encourage them to share their work.
- A webinar series would be an effective way to engage with the community on a regular basis.