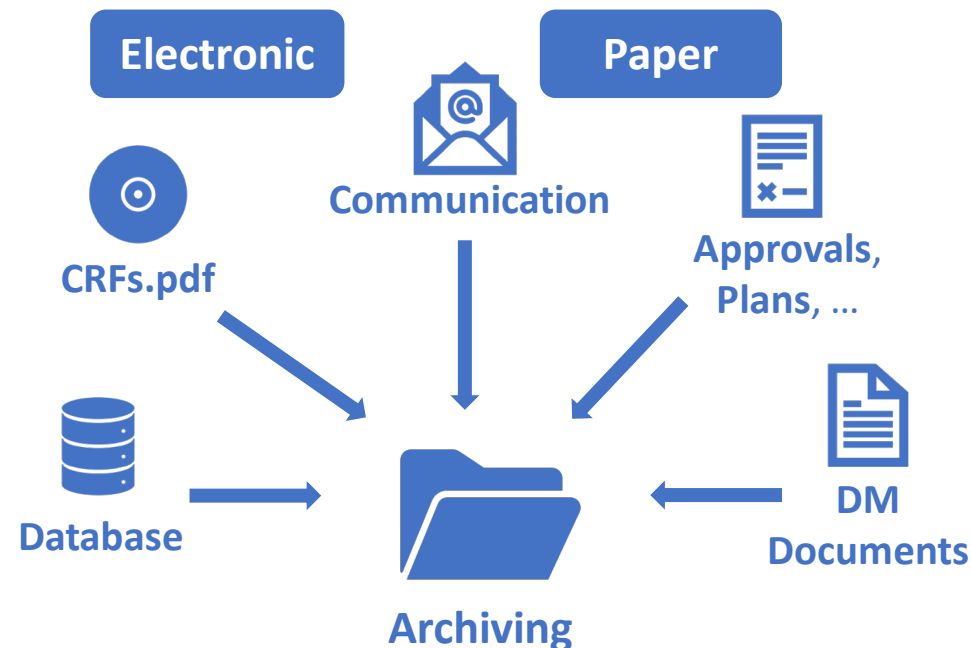


Post-Study Phase



17. Archiving

- Allow reconstruction of research & adherence to regulations
- At Sponsor
- At Site(s)
- Duration of Storage!
- Place of storage
 - Physical
 - Virtual
- Types of documents:



18. Data Management Report

- **Deviations** of the DMP
- **Quality** issues
- **Error** rates
- **Unresolved** issues
 - Discrepancies
 - Edit checks
 - Missing data



Data Management Report



19. Data Sharing

- **Regulatory, funder or publisher requirements?**
- **Security and Confidentiality**
 - Measures
 - Anonymization
- **Agreements**
 - **What data & metadata**
 - **Who** involved and contacted
 - Which **format**
 - **How** → data sharing mechanism (e.g. completion of request form, review by DAC; data transfer agreement)
 - **Where** → repository

DAC= Data Access Committee



DMP Revision History and Approval

Revision history

| | |
|-------------------|--|
| Version n° & Date | |
|-------------------|--|

Approved by

| | |
|------------------|--|
| Project Lead* | |
| Name & Function | |
| Signature & Date | |
| Head of CTU | |
| Signature & Date | |

*Adapt (Coordinating Investigator and/or PI) and create a row more if needed

Acknowledgements



| Full name | Role | Institution | Country |
|------------------|--------------------------------------|--|----------------|
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| Badou Gaye | Head of IT | Medical Research Council at the London School of Hygiene and Tropical Medicine | The Gambia |
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