






Pancreatic Enzymes and Bile Acids: A Non-Antibiotic approach to Treat Intestinal Dysbiosis in Acutely Ill Severely Malnourished Children

Study Specific Procedure		SSP No: LA07 Version No: 1.0 Supersedes: None Effective Date: 21 st October 2021	
Title: Procurement List			
	NAME	SIGNATURE	DATE
PREPARER	Robert Musyimi		30 th September 2021
Q.A. AUTHORITY	Aisha Bwika		16 th October 2021
APPROVING AUTHORITY	Robert Bandsma		20 th October 2021

APPROVED

1.0 PURPOSE / INTRODUCTION:

The purpose of this SOP is to describe the standard procedures involved in purchasing of laboratory supplies in order to have a standardized way of sample collection, processing and storage across all PB SAM CHAIN sites.

2.0 SCOPE / RESPONSIBILITY

This SOP applies for all laboratory staff, site procurement teams and site lead who intend to purchase consumables for PB SAM study.

The Principal Investigator (through the study coordinator when applicable) retains the overall responsibility of implementation of these standard procedures.

The Study Laboratory Coordinator is responsible for answering questions you may have about the content of this SOP and any other relevant study documentation. Please contact that the Study Laboratory Coordinator through your site coordinator.

3.0 DEFINITIONS / ABBREVIATIONS:

3.1 **SOP** Standard Operating Procedure

3.2 **PI** Principal Investigator





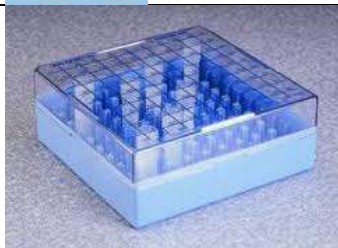

4.0 MATERIALS

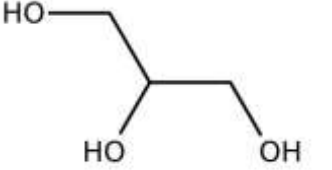




5.0 METHODOLOGY:

5.1 General considerations

- 5.1.1 Purchase of lab supplies should be projected on basis shelf life and recruitment needs within a specified period; preferably 6 months.
- 5.1.2 Lab teams should maintain minimum threshold levels in-order to minimize chances of stock outs.
- 5.1.3 Site are requested to purchase items as described with reference numbers as detailed below. In case of any change, the site lead should discussion with the Study Laboratory Coordinator and central lead team for further guidance.

5.2 List of supplies to be purchased

No	Image	Ref or CAT No.	Description
a)		367856	3.0 ml BD Medical 367856 Vacutainer® Plus Plastic EDTA Blood Collection Tubes, 13 x 75mm, 3mL Draw Volume, Paper Label and Lavender Hemogard™ Closure
b)		Generic	30mL screw cap container with spoon for the collection and transport of fecal specimens. Example: http://www.southpointesurgical.com/gl_containers.aspx
c)		368632	Nunc CryoTube Vials, 1.8 mL for storage of fecal samples Thermo Fisher Scientific Nunc CryoTube, free standing round bottom; 1.8 mL, 50/bag/ 1800/case internally threaded
d)		72.694.007	Sarstedt Inc Screw cap micro tubes, 2 ml, 250/pack Manufacturer: Sarstedt Inc 72.694.007
e)		5026-1010	Nalgene® Cryobox™, System 100™, Thermo Scientific Supplier: Nalgene Nunc International
f)		CM0129	Tryptone Soya Broth

g)		CAS 56-81-5	Fisher Bio Reagents BP2291 Glycerol 1L Ref # BP2291
h)		5U002S	Copan FLOQSwabs for PCR Dry pediatric FLOQSwab: 5U002S
i)		04P75-01	i-STAT analyzer, MN:300G
j)		CG4+	i-STAT cartridge
k)		Generic	1000 µl RNase DNase free barrier tips

6.0 APPENDICES:

None

7.0 REFERENCES:

None

8.0 DOCUMENT CHANGE HISTORY

Version Table:

Version 1.0: Title: Procurement List	Dated: 21st October 2021	SSP No.: LA07	No. Pages: 6
Version 2.0: Title:	Dated:	SSP No.:	No. Pages:
Version 3.0: Title:	Dated:	SSP No.:	No. Pages:
This document is effective from the date of training/last approval signature and will be reviewed in two years.			

SSP Review and Updating Logs

DATE	NAME OF REVIEWER	SIGNATURE	REASON FOR REVIEW AND CHANGES MADE

NOTE: This is a CONTROLLED document. Any documents that are not stamped in red “APPROVED” are not controlled. Anyone using an uncontrolled copy is responsible for checking that they have the latest revision of the document prior to use.

SSP AWARENESS LOG

I, the undersigned below, hereby confirm that I am aware that the accompanying SSP is in existence from the date stated herein and that I shall keep abreast with the current and subsequent SSP versions in fulfillment of Good Clinical Practice (GCP).

Number	Name	Signature	Date (dd/mmm/yyyy)
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