



Public Health
England

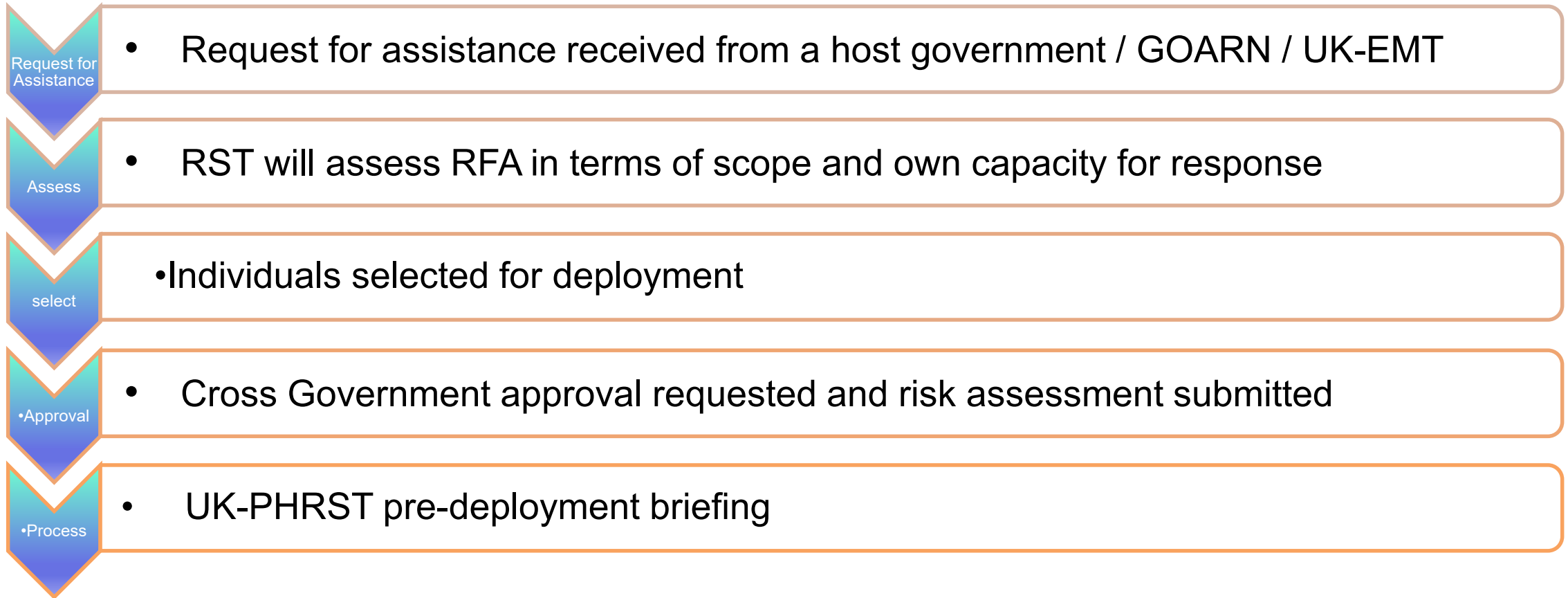
LONDON
SCHOOL of
HYGIENE
& TROPICAL
MEDICINE



Pre-Deployment Briefing

Katie Carmichael, Operations and Deployments Manager
Elizabeth McFarland, Logistics Manager
Susan Ismaeel, Programme Manager

Approval Process - Overview



Deployees Handbook



UK Public Health Rapid Support Team

Deployees Handbook

Briefing Agenda

Item	Item Description
1	Welcome, introductions and apologies
2	Outbreak and situation update (including security)
3	Subject matter expert summary
4	Travel logistics
5	Occupational Health
6	Research opportunities
7	Comms opportunities
8	AoB

Risk Assessment



Public Health
England

RISK ASSESSMENT - NOT AUTHORISED
UK-Public Health Rapid Support Team - RASUTE - TEMPLATE FOR TRAINING

Risk Rating



Medium

Target Risk



Medium

Introduction

Assessment date

15/01/2020

Revision No

0

Site

Health Protection Directorate, International and Global Health - South-East Asian, International and Global Health - South-East Asian, South-East Asian Region

Reference

RA/07049

Description/Operations/Activities covered by this assessment

This risk assessment covers the activities expected by UK-PHRST staff in RASUTE

information used in preparation of this RA: FCO Travel advice, briefing with subject matter experts and team leads, Drum Cussac security information,

Assessor carrying out risk assessment

Katie Carmichael

Name(s) of employee(s) consulted

Daniel Bausch, Hilary Bower, Ben Gannon, Susan Ismaeel, Anna Seale

Job title(s)

Director UK-PHRST, Epidemiologist, Lead Microbiologist, Programme Manager UK-PHRST, Deputy Director Research

No of people at risk

2-5

First assessed

15/01/2020

Review date

15/01/2022

Groups of people at risk

PHE staff deployed overseas

Occupational Health

- Medically fit with certificate
- Vaccinations
- Medical kit / first aid kit

Travel Logistics: Pre-Travel Expectations



Logistics Kit



In-Country Logistics: On the Field Expectations



Expenses

Bilateral:

Expenses through PHE – receipt based and must be submitted in line with:

1. PHE business expense policy
2. UK-PHRST expenses guidance

Consider full explanation, currency conversion and double check codes.

GOARN:

Per diem – any change to length of deployment must be followed up with GOARN

UK-EMT:

Per diem via UK-EMT

Reach Back and Support



UK PUBLIC HEALTH RAPID SUPPORT TEAM

INCIDENT AND NEAR MISS REPORT FORM

To be completed by the team leader on behalf of the UK-PHRST team member involved in incident / near miss:

Date of incident (dd/mm/yyyy)
Time of incident (xx:xx)
Country, region



Further Questions

- Sharepoint site on Travel and Deployments
- Email the Core Management Team UKPHRST@PHE.GOV.UK