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| **Authors:** | ULC_logo  PANDORA 10-1  CANTAM  03-Red_EDCTP |
| Dr Linzy Elton, University College London, UK  Dr Liã Bárbara Arruda, University College London, UK  Professor Timothy D McHugh, University College London, UK  Eloise Rose, University College London, UK |

Place institution(s) and funding body logos at the top of the page

Dear full name of attendee,

RE: INVITATION TO ATTEND WORKSHOP ON NAME OF WORKSHOP ON START DATE-END DATE AT INSTITUTION AND NAME OF COUNTRY

On behalf of name of organisations funding the workshop (e.g. PANDORA-ID-NET), we are pleased to formally invite you to attend the workshop on name of workshop to be held on start date- end date at institute and country.

Travel and accommodation expenses to attend the training will be covered by name of organisation(s) funding the workshop.

For further information, please contact (name, email address and phone number of person organising the workshop).

We look forward to seeing you at institution name.

Yours sincerely,

Name

Position