Patient meets clinical and epidemiological criteria for potential 2019 n-CoV\*

If not already done:

* Place surgical mask on patient, move them away from others (at least 2m separation).
* Ask them to stay there.
* Wash hands with alcohol rub, get gloves and mask.
* 1 staff member to stay with patient until they can be taken to negative pressure room.
* All staff with patient contact must enter their names in the logbook
* Once patient has been placed in negative pressure room respiratory samples can be taken and other tests not already performed
* If a wheelchair has been used for patient transfer it must be cleaned in the anteroom by staff wearing PPE
* Move the patient to the negative pressure side room if available, using back entrance.
* If negative pressure room not immediately available:

Patient well - move patient to chairs behind seminar room, using back passageway.

Patient unwell – one of the OPD rooms should be vacated for the patient. The windows should be opened and access strictly limited.

Stay with patient, maintaining 1m distance until PPE wearing staff arrive.

* If side room not immediately available, the 2 other HCW in PPE bring dedicated nCoV equipment to perform observations & take urgent samples (non-respiratory) if significant delay anticipated & patient is clinically unwell.
* Call nCoV phone on XXXXXXXXX to find out if negative pressure room available & alert staff to incoming patient with advice on clinical state.
* Patient should NOT go to radiology and should NOT have bloods taken
* 2 staff should don PPE, someone wearing gloves and mask should stay with patient maintaining 2m distance

**\* Clinical and epidemiological criteria for potential 2019 n-CoV**

If the patient satisfies epidemiological and clinical criteria, they are classified as a possible case.

**Epidemiological criteria**

In the 14 days before the onset of illness:

* travel to an area where there is local transmission according to the most recent WHO Situational report.

https://www.who.int/emergencies/diseases/novel-coronavirus-2019/situation-reports

OR

* contact\*\* (see definition overleaf) with confirmed cases of 2019-nCoV

**Clinical criteria**

* severe acute respiratory infection requiring admission to hospital with clinical or radiological evidence of pneumonia or acute respiratory distress syndrome

OR

* acute respiratory infection of any degree of severity, including at least one of shortness of breath or cough (with or without fever)

OR

* fever with no other symptoms

Clinicians should be alert to the possibility of atypical presentations in patients who are immunocompromised.

\*\* For the purposes of testing, contact with a case is defined as:

* living in the same household

OR

* direct contact with the case or their body fluids or their laboratory specimens, or in the same room of a healthcare setting when an aerosol generating procedure is undertaken on the case

OR

* direct or face to face contact with a case, for any length of time

OR

* being within 2 metres of the case for any other exposure not listed above, for longer than 15 minutes

OR

* being otherwise advised by a public health agency that contact with a confirmed case has occurred