

HUMAN RESEARCH ETHICS COMMITTEE

Final Report on Approved Research Project Involving Humans



Information Privacy Notice: The Human Research Ethics Committee of CQUniversity is collecting the information on this form to carry out its functions under the *National Statement on Ethical Conduct in Human Research 2007*. The Committee or University staff servicing the Committee must disclose some, or all of this information to appropriate agencies, including the National Health and Medical Research Council (NHMRC).

Office Use Only Project No:

It is a requirement of the *National Statement on Ethical Conduct in Human Research* that principal researchers for each approved research protocol report to the Human Research Ethics Committee (HREC) on their research, including progress to date or outcome if completed; maintenance and security of records; compliance with the approved protocol; and compliance with any conditions of approval.

This proforma is to be used for such reporting and to enable the Human Research Ethics Committee to monitor the ethical conduct of the research.

Please complete the following by inserting comments in plain English as appropriate or placing an X in the appropriate box.

Name(s) of Principal Researcher	Wendy Hillman
Name(s) of Other Investigator	
Name(s) of Supervisor	
Project title	Health precautions of English speaking travellers to Nepal
Project number	H11/08-141

Date approved by HREC	<input type="text" value="10 / 10 / 2011"/> (DD/MM/YYYY)	Expiry date (if any) of HREC approval	<input type="text" value="16 / 11 / 2011"/> (DD/MM/YYYY)
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1. Has the maintenance and security of records remained within the approved ethics protocol and any changes been approved by CQUniversity HREC?

Yes – Go to question 2 No – Explain why?

2. Has there been any departure(s) from/variation to the *originally* approved research protocol?

Yes – Go to questions 2.1 and 2.2 No – Go to question 3

2.1 Was the departure approved by the Human Research Ethics Committee?

Yes – When? No – Go to question 2.2

2.2 If there have been any departures from the originally approved protocol, describe each of the variations and, if the variations were not approved by the Human Research Ethics Committee, give reasons for making those departures.

3. Did any of the research participants report any unforeseen discomfort, stress, adverse effects or similar, or report any concerns regarding the research?

Yes – Go to questions 3.1 and 3.2 No – Go to question 4

3.1 Describe such reports made by participants and any steps taken to avoid or minimise any repeat or further occurrence of similar effects/concerns.

3.2 Did you report any of the matters in your answer to 3.1 to the HREC?

Yes – When?

No – Why?

4. Did you comply with all conditions of approval for the protocol?

Yes – Go to question 5

No – Go to questions 4.1 and 4.2

4.1 Describe and explain any non-compliance with conditions of approval for the protocol.

4.2 Did you report these matters to the HREC?

Yes – When?

No – Why?

5. Has the data collection been completed?

Yes – Go to question 6

No

6. How have aspects of the project with the potential to pose risk or raise ethical issues been managed?

None occurred

7. What unforeseen ethical issues have arisen and how have these been addressed?

None

8. Please state the progress of the research – include details on data collection activities (dates, response rates, etc.), any delays or other problems encountered. Where possible, please also attach a copy of the Plain English Statement of Results provided to participants.

The data collection has been completed within the given timeframe.

No delays or other problems were encountered.

People were happy to be involved when asked to do so.

No Plain English Statement of Results was issued to participants, as it was not required by HREC at the time of approval of the ethics application.

In accord with Clause 5.5.5 of the NHMRC National Statement, I certify that the information herein records:

- (a) progress to date, or outcome in the case of completed research;
- (b) maintenance and security of records in accord with the approved protocol (and any approved amendments);
- (c) compliance with the approved protocol (and any approved amendments);
- (d) compliance with any conditions of approval.

Signature of Principal Researcher

Name	Signature	Date
Dr Wendy Hillman		18.01.2012

Signature of Principal Supervisor (if Principal Researcher is a student)

Name	Signature	Date

This proforma must be submitted to the Secretary, Human Research Ethics Committee by the relevant date/s specified in the conditions of approval.

OFFICE USE ONLY

Date received Meeting presented

(DD/MM/YYYY)

Accepted Accepted with comments to Researcher Not accepted

Signature Date

(HREC Chair or nominee) (DD/MM/YYYY)

Return to:
Secretary – Human Research Ethics Committee
Office of Research
CQUniversity Australia
Bldg 32, Bruce Highway
Rockhampton Queensland 4702

Phone: 07 4923 2603
Fax: 07 4923 2600
Email: ethics@cqu.edu.au